

ST. MARY'S COLLEGE (Autonomous)

(Re-accredited with 'A+' Grade by NAAC)

THOOTHUKUDI – 628 001



PLANNING AND EVALUATION COMMITTEE MEETING

Time : 3 pm

Date : 25.07.2023



St. Mary's College (Autonomous), Thoothukudi

Planning and Evaluation Committee 2023 - 2024

MEMBERS

Dr. Sr. Jessie Fernando	:	Principal
Dr. Sr. C. Shibana	:	Secretary
Dr. Usha Godwin	:	External Expert
Dr. Sr. S. Kulandai Therese	:	Deputy Principal
Rev. Sr. Josephine Jeyarani	:	Director - SSC
Dr. A. Punitha Tharani	:	Controller of Examinations
Dr. L. Jacquiline Leo	:	Dean, School of Language & Culture
Dr. S. Mary Baptista Janet	:	Dean, School of Biological Sciences
Ms. M. Jothimani	:	Dean, School of Physical & Computing Sciences
Dr. Fernando Alexanderia	:	Dean, School of Management & Economics
Ms. A. Amora	:	Dean of UGC affairs
Dr. Josephine Alangara Betsy	:	Research Coordinator
Dr. B. Serena Margaret	:	IQAC Coordinator
Dr. K. Vinitha	:	Librarian
Dr. A. Nirmala Shirley	:	Vice Principal - SSC
Ms. P. Kaviya Priya	:	Research Scholar
Ms. J. Adlin	:	UG Student Representative
Ms. M. Apshan	:	PG Student Representative
Ms. M. Malini	:	Sports Representative

Minutes of the Planning and Evaluation Committee Meeting

25.07.2023

The meeting of the Planning and Evaluation Committee was held on 25th July 2023 at 3.00 p.m. in the Audio-Visual Room under the chairmanship of Dr. Sr. Jessie Fernando, the Principal. The meeting commenced with an invocation to Lord Almighty. Dr. Sr. Jessie Fernando, the Principal welcomed the external expert Dr. Usha Godwin, Principal, Sarah Tucker College, Tirunelveli and the members of the committee.

Dr. Fernando Alexanderia, Dean, School of Management & Economics presented the minutes of the previous meeting held on 27.08.2022.

Ms. M. Jothimani, Dean, School of Physical & Computing Sciences presented the action taken report for the year 2022-2023.

Dr. L. Jacquiline Leo, Dean, School of Language & Culture & Dr. S. Mary Baptista Janet, Dean, School of Biological Sciences briefed on the action plan for the academic year 2023-2024.

Dr. A. Punitha Tharani, Controller of Examinations presented the details of action taken by and action plan of the Controllers' Office.

Dr. B. Serena Margaret, IQAC Coordinator presented the IQAC report.

Dr. Josephine Alangara Betsy, Research Coordinator presented the research report.

Dr. Usha Godwin, External Expert expressed her happiness over her continued association. She enquired whether scholarships other than those under Government Schemes & Trusts are given to students by the college. Sr. Principal informed that fee concession and free lunch are given to the disserving students. Dr. Usha Godwin shared that in their college proceeds of sales day are used to fund such economic assistance. She also shared that in Sarah Tucker College a shelf is kept in the lobby. Students bring in clothes and other articles of use and put them in the shelf. Students in need can take the articles for their use.

Dr. Usha Godwin enquired about the accessibility to the library. Sr. Principal said that students visit the library whenever they are free. Dr. Usha Godwin said that students of her college are required to submit a report on their visits to the library and books referred. Dr. B. Serena Margaret, IQAC Coordinator informed that our college tops in e-library reference and free browsing.

Rev. Sr. Dr. Jessie Fernando, Principal asked the students to offer their suggestions. Ms. Adlin, UG Representative suggested that the college can have a Typewriting institute with

Government tie-up, as the students who are interested in such occasional studies find it difficult to go outside after class. The Principal asked her to make a list of interested students and opined that if 50 or more students intent it can be arranged.

Ms. Apshan, P.G. Representative suggested arranging for NET/SET coaching classes. Dr. Sr. C. Shibana, Secretary & Ms. Amora, Dean of UGC affairs said that steps for coaching classes were taken up in the past but very few were interested. Ms. Malini, Sports Representative requested the college to replace certain sports equipment and accessories. Rev. Sr. Dr. Kulandai Therese, Deputy Principal advised that the students must convey their requirements promptly to the Physical Directors / Deputy Principal or Sr. Principal so as to take necessary actions.

Ms. A. Amora, Dean of UGC affairs proposed the vote of thanks and the meeting came to a close with the College anthem.

St. Mary's College (Autonomous), Thoothukudi

Planning and Evaluation Committee Meeting

On 25.07.2023 at 3.00 p.m.

S. No.	Members	Signature
1.	Dr. Sr. Jessie Fernando Principal	Jessie Fernando
2.	Dr. Sr. C. Shibana Secretary	Shibana
3.	Dr. Usha Godwin External Expert	Usha Godwin
4.	Dr. Sr. S. Kulandai Therese Deputy Principal	Therese
5.	Sr. Josephine Jeyarani Director - SSC	Jeyarani
6.	Dr. A. Punitha Tharani Controller of Examination	A. Punitha Tharani
7.	Dr. L. Jacquiline Leo Dean, School of Language & Culture	Dr. L. Leo
8.	Dr. S. Mary Baptista Janet Dean, School of Biological Sciences	Dr. S. Mary Baptista Janet
9.	Ms. M. Jothimani Dean, School of Physical & Computing Sciences	M. Jothimani
10.	Dr. Fernando Alexanderia Dean, School of Management & Economics	Fernando Alexanderia
11.	Ms. A. Amora Dean of UGC affairs	A. Amora
12.	Dr. Josephine Alangara Betsy Research Coordinator	Betsy
13.	Dr. B. Serena Margaret IQAC Coordinator	B. Serena Margaret 25/7/2023
14.	Dr. K. Vinitha Librarian	
15.	Dr. A. Nirmala Shirley Vice Principal - SSC	A. Nirmala Shirley
16.	Ms. P. Kaviya Priya Research Scholar	P. Kaviya Priya
17.	Ms. J. Adlin UG Student Representative	Adlin
18.	Ms. M. Apshan PG Student Representative	M. Apshan
19.	Ms. M. Malini Sports Representative	M. Malini